





# ABOUT US

Utilya s.r.l. is a public joint-stock multi-utility company with public constituted by six municipalities of the Berica area (Alonte, Arcugnano), Lonigo, Val Liona, Villaga and Zovencedo). The Company manages **urban waste services and door-to-door waste collection for its member municipalities, implementing waste differentiation, reuse and recycling.** To promote environmental protection, it also carries out awareness-raising and prevention activities, particularly in schools.



*The paper used for this booklet was produced using only secondary fibres originating from carefully selected printed papers without any bleaching or de-inking processes. It is a highly environmentally friendly recycled product whose manufacturing does not require tree cutting.*

*"When the last tree has been cut down,  
the last fish caught,  
the last river poisoned,  
only then will we realize  
that  
we cannot eat money."*



# RULES AND RECOMMENDATIONS

## for proper separate waste collection

To recycle the individual materials without having to perform additional and expensive selections, the materials must be free of other materials.

### GLASS

Containers (of any colour) emptied, rinsed and preferably unbroken.

### PAPER

- Do not include plastic or plastic-coated paper.
- Boxes must be broken up and/or folded to reduce volume.
- Include Tetra Pak and cardboard containers for liquid foods.

### PLASTIC and CANS

Recyclable household plastic or metal packaging and containers for liquids, food, cosmetics and detergents must be

- emptied and rinsed
- reduced in volume (crush the container then recap it).

Plastic bags, plastic plates and cups, film and trays should be free of residue.

### COMPOST

Collected in biodegradable bags.

*A recommendation:* organic-waste produced can be wrapped in kitchen paper

before being thrown away. This way liquids are absorbed and odour reduced.

# REMEMBER!

Recycling has significant environmental benefits: less raw materials and water are needed, less CO<sub>2</sub> is emitted, materials are recovered, energy is saved and new energy is generated.



## قواعد ونصائح

من أجل المحاظه السليمه على النفايات  
يجب التذكار على أن الهدف الأساسي والغير بديل عنه من أجل تجميع النفايات  
المفرقه بطريقه سليمه هو ان بعض نوعيات من المواد المفرده يعاده تكريرها  
ويستفاد منها دون تعرضها الى تجميع نوعى تؤدي الى تكاليف أخرى , وينتج من  
خلالها على مواد خاليه من التحلل .

## زجاج

حاويات ( أيا لون كان ) مفرغه , ومنظفه , يفضل عدم كسرها .

## الورق

\*عدم ادخال بلاستيك , أو أوراق مغلفه بالبلاستيك .  
\*المغلفات يجب تحطيمها أو طيها من أجل تقليص حجمها .

## بلاستيك

حاويات للسوائل , مواد غذائيه , أدوات تجميل و تنظيف , يجب على :  
\*تفريغها وتنظيفها

\*تقليص حجمها ( ضغط العلبه وفتح غطائها ) .  
اكياس البلاستيك , أشرطه و أوعيه اللتى يجب تنظيفها وأفراغها من المواد .

## عضويات

مجمعه فى أكياس قابله للتحليل البيولوجى

نصائح : المواد الرطبه يمكن تغليفها فى أوراق مطبخ قبل التخلص منها :  
فى هذه الحاله تسهل عمليه امتصاص السوائل و تخفف الروائح الكريهه .

**A**

|  |  |
|--|--|
| <b>ADHESIVE LABELS</b>                           | dry  |
| <b>ADHESIVE TAPE</b>                             | dry  |
| <b>ALARM CLOCK</b>                               | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>ALCOHOL</b><br>(emptied and rinsed container) | plastic/cans   |
| <b>ALUMINIUM</b> (trays and sheets)              | plastic/cans   |
| <b>AMMONIA</b><br>(emptied and rinsed container) | plastic/cans   |
| <b>ANTI-MOSQUITO TRAPS</b>                       | dry  |
| <b>ANTI-RUST AGENTS</b><br>(empty container)     | see eco-centre   |
| <b>APPLIANCES</b>                                | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>ARMCHAIR</b>                                  | bulky (see eco-centre)                                   |
| <b>ARTIFICIAL CHRISTMAS</b>                      | dry/bulky  |
| <b>ARTIFICIAL FLOWERS</b>                        | dry  |
| <b>ASBESTOS</b>                                  | contact Utylya   |
| <b>ASH</b> (not ignited!)                        | wet  |
| <b>AUDIO AND VIDEO TAPES</b>                     | dry  |

**B**

|  |                                     |
|--|-------------------------------------|
| <b>BABY WALKER</b>                                     | bulky (see eco-centre)              |
| <b>BACKPACK</b>  | dry                                 |
| <b>BAG HOOKS</b>                                       | dry                                 |
| <b>BAGS<br/>FOR VACUUMS</b>                            | dry                                 |
| <b>BALL</b>  | dry                                 |
| <b>BAMBOO</b>  | twigs and branches (see eco-centre) |
| <b>BATTERIES</b>                                       | special container (see eco-centre)  |
| <b>BEACH UMBRELLA</b>                                  | bulky (see eco-centre)              |
| <b>BEANIES</b>   | see used clothes                    |
| <b>BED BASES</b>                                       | bulky (see eco-centre)              |
| <b>BED LINEN</b>                                       | see used clothes                    |
| <b>BELTS</b>   | see used clothes                    |
| <b>BICYCLE</b>   | see eco-centre                      |
| <b>BIKE HELMET</b>                                     | bulky (see eco-centre)              |
| <b>BIODEGRADABLE<br/>DIAPERS</b>                       | dry                                 |
| <b>BIOPLASTIC MATERIALS</b><br>(from corn, sugar cane) | dry                                 |

## Waste

## Where does it go?

### **BLEACH**

(emptied and rinsed container)

plastic/cans

### **BLINDS**

bulky (see eco-centre)

### **PVC BLINDS**

bulky (see eco-centre)

### **BONES** (food scraps)

wet

### **BOOKS**

paper and cardboard

### **BOOMBOX**

Waste Electric and Electronic Equipment (see eco-centre)

### **BOTTLES IN PLASTIC**

plastic/cans

### **BREAD**

wet

### **BRICKS**

see rubble

### **BREAD**

wet

### **BRICKS**

see rubble

### **BROKEN CROCKERY**

dry

### **BROKEN TILES**

see rubble

### **BRONZE**

metals (see eco-centre)

### **BROOMS**

bulky (see eco-centre)

### **BRUSHES**

dry

### **BRUSHWOODS**

twigs and branches (see eco-centre)

### **BUCKET**

dry/bulky

### **BUCKET IN PLASTIC**

bulky (see eco-centre)

### **BUTTONS**

dry

**C**

|  |  |
|--|--|
| <b>CALCULATOR</b>                              | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>CAMERA</b>                                  | RAEE (see eco-centre)                                    |
| <b>CAMERA ROLL</b>                             | dry  |
| <b>CANDLES</b>                                 | dry  |
| <b>CANDY WRAP</b>                              | dry  |
| <b>CANISTER FOR HOUSEHOLD USE</b> (small size) | plastic/cans   |
| <b>CANS IN PLASTIC OR TIN</b>                  | plastic/cans   |
| <b>CAPS</b>                                    | dry  |
| <b>CAR ACCUMULATORS</b>                        | see Eco-centre   |
| <b>CAR BATTERY</b>                             | see eco-centre   |
| <b>CAR TIRES</b>                               | see tires  |
| <b>CARDBOARD BOXES</b>                         | paper and cardboard                                      |
| <b>CARBON PAPER</b>                            | dry  |
| <b>CARBOY</b>                                  | see eco-centre   |
| <b>CARDBOARD</b>                               | paper and cardboard                                      |
| <b>CARPETS</b>                                 | bulky (see eco-centre)                                   |

## Waste

## Where does it go?

|  |   |
|--|---|
| <b>CATHETER</b>                          | dry   |
| <b>CD ROM</b>                            | dry   |
| <b>CELL PHONE BATTERIES</b>              | batteries (see eco-centre)                  |
| <b>CELL PHONE COVERS</b>                 | dry   |
| <b>CELLOPHANE</b>                        | dry   |
| <b>CELLULOSE<br/>PLATES</b>              | if soiled: wet<br>if clean: paper/cardboard |
| <b>CEMENT POLES (vineyard)</b>           | contact Utilya                              |
| <b>CERAMIC CUPS</b>                      | inert (see eco-centre)                      |
| <b>CERAMIC PLATES</b>                    | see rubble (see eco-centre)                 |
| <b>CERAMICS</b>                          | dry   |
| <b>CHAIR</b>                             | wood or bulky (see Eco-centre)              |
| <b>CHAMOIS LEATHER</b>                   | dry   |
| <b>CHEESE PAPER</b>                      | dry   |
| <b>CHESTS</b>                            | bulky (see eco-centre)                      |
| <b>CHEWING GUM</b>                       | dry   |
| <b>CHRISTMAS DECORATIONS</b>             | dry   |
| <b>CIGARETTE BUTTS</b><br>(not ignited!) | dry   |
| <b>CIGARETTES</b>                        | dry   |
| <b>CLIPS</b>                             | dry   |
| <b>CLOCKS</b>                            | dry   |
| <b>CLOGS</b>                             | dry   |

## Waste

## Where does it go?

|                            |   |
|----------------------------|---|
| <b>CLOTHES TAGS</b>        | dry   |
| <b>COAL</b>                | wet   |
| <b>COAT HANGER</b>         | wood, metals or bulky<br>(see Eco-centre)                   |
| <b>COFFEE GROUNDS</b>      | wet   |
| <b>COFFEE POD</b>          | dry   |
| <b>COFFEE SCOOP</b>        | dry   |
| <b>COLD CUTS PAPER</b>     | dry   |
| <b>COLD ROOM</b>           | Waste Electric and Electronic<br>Equipment (see Eco-centre) |
| <b>COMBS</b>               | dry   |
| <b>COMPOSITE PAPER</b>     | paper/cardboard   |
| <b>COMPUTER DISKS</b>      | dry   |
| <b>COMPUTER KEYBOARD</b>   | Waste Electric and Electronic<br>Equipment (see eco-centre) |
| <b>COMPUTERS</b>           | Waste Electric and Electronic<br>Equipment (see Eco-centre) |
| <b>CONDOMS</b>             | dry   |
| <b>CONTACT LENSES</b>      | dry   |
| <b>COOKED AND RAW FOOD</b> | wet   |
| <b>CORK</b>                | dry   |
| <b>COSMETICS</b>           | dry   |
| <b>COTTON BALLS</b>        | dry   |
| <b>CRATES</b>              | see eco-centre (wood o plastic)                             |
| <b>CRYSTAL</b>             | glass   |

## Waste

## Where does it go?

**CUTTING BOARD IN WOOD** wood

**CUTTING BOARD IN PLASTIC** bulky (see eco-centre)

## D

|   |   |
|---|---|
| <b>DENTAL FLOSS</b>                             | dry   |
| <b>DEODORANT</b> (in stick)                     | dry   |
| <b>DETERGENT</b><br>(emptied and rinsed bottle) | plastic/cans  |
| <b>DETERGENT</b> (bag)                          | plastic/cans  |
| <b>DETERGENT</b> (cardboard box)                | paper and cardboard   |
| <b>DETERGENT</b> (bag)                          | dry   |
| <b>DISHWASHER</b>                               | Waste Electric and Electronic<br>Equipment (see eco-centre) |
| <b>DISINFECTANT</b>                             | see expired drugs   |
| <b>DISPOSABLE RAZOR BLADES</b>                  | dry   |
| <b>DISPOSABLE RAZORS</b>                        | dry   |
| <b>DOLLS</b>                                    | dry   |
| <b>DOORS</b>                                    | bulky (see eco-centre)                                      |
| <b>DRUGS IN GENERAL</b>                         | wet   |
| <b>DRY FLOWERS OR FLOWERS</b>                   | wet   |
| <b>DRYING RACK</b>                              | bulky (see eco-centre)                                      |
| <b>DYE</b>                                      | dry   |

**E**

|                              |  |
|------------------------------|--|
| <b>EASTER EGG WRAP</b>       | dry  |
| <b>EGGS</b>                  | wet  |
| <b>ELASTICS</b>              | dry  |
| <b>ELECTRIC CABLES</b>       | Waste Electric and Electronic Equipment (see Eco-centre) |
| <b>ELECTRO-STATIC CLOTHS</b> | dry  |
| <b>ENGINE OIL</b>            | see eco-centre   |
| <b>ETERNIT</b>               | contact Utilya   |
| <b>EXCREMENTS FROM PETS</b>  | wet  |
| <b>EXHAUSTED BATTERIES</b>   | see eco-centre   |
| <b>EXPIRED DRUGS</b>         | special container (see eco-centre)                       |
| <b>EYEWEAR</b>               | dry  |

**F**

|                                  |                                    |
|----------------------------------|------------------------------------|
| <b>FABRIC CURTAINS</b>           | see used clothes                   |
| <b>FABRICS</b>                   | special container (see eco-centre) |
| <b>FACE, BODY CREAMS</b>         | dry                                |
| <b>FAUX-JEWELRY</b>              | dry                                |
| <b>FEATHERS</b>                  | dry                                |
| <b>FELT</b>                      | dry                                |
| <b>FISH</b>                      | wet                                |
| <b>FISH BONES</b>                | wet                                |
| <b>FISHING RODS</b>              | bulky (see eco-centre)             |
| <b>FLAG</b>                      | dry                                |
| <b>FLOPPY DISK</b>               | dry                                |
| <b>FLUORESCENT LAMPS</b>         | see neon                           |
| <b>FLUORESCENT TUBES</b>         | special container (see eco-centre) |
| <b>FOAM RUBBER</b>               | dry/bulky                          |
| <b>FOIL</b>                      | plastic/cans                       |
| <b>FOIL</b> (aluminium)          | plastic/cans                       |
| <b>FOLDERS<br/>FOR DOCUMENTS</b> | dry                                |

## Waste

## Where does it go?

|   |  |
|---|--|
| <b>FOOD (SCRAPS)</b>  | wet  |
| <b>FOOD PROCESSOR</b>                                       | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>FOODSTUFFS TRAY IN ALUMINIUM</b>                         | plastic/cans   |
| <b>FOODSTUFFS TRAY IN PLASTIC</b>                           | plastic/cans   |
| <b>FOODSTUFFS TRAY IN POLYSTYRENE</b>                       | plastic/cans   |
| <b>FOTOGRAPHS</b>   | dry  |
| <b>FRAMES<br/>LARGE SIZE</b><br>(in plastic, wood or metal) | see eco-centre   |
| <b>FREEZER</b>  | Waste Electric and Electronic Equipment (see Eco-centre) |
| <b>FRIDGES</b>  | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>FRUIT</b>  | wet  |
| <b>FRUIT AND EGG SHELLS</b>                                 | wet  |
| <b>FURNACE</b>  | bulky  |
| <b>FURNITURE IN WOOD</b>                                    | wood or bulky (see eco-centre)                           |

**G**

**GAS CYLINDERS**

- emptied and sanitised with no cap:  
see eco-centre

- at authorised resellers

**GASKETS**

dry

**GLASS**

glass

**GLASS BOTTLES**

glass

**GLASS SLAB**

see eco-centre

**GLASS VASES**

glass

**GLOVES**

see used clothes

**GLUES AND BONDING  
AGENTS**

see eco-centre

**GRASS**

twigs and branches  
(see eco-centre)

**GRATER**

see eco-centre

**GRILL PAN**

see eco-centre



**H**

**HAIR**

dry

**HAIR SPRAY**

see spray cans

**HAIR-DRYER**

Waste Electric and Electronic Equipment (see eco-centre)

**HANGERS** (in plastic)

plastic/cans

**HATS**

see used clothes

**HAY**

wet

**HEDGE**

twigs and branches (see eco-centre)

**HEN FEATHERS**

wet

**HERBAL SUPPLEMENTS**

contact specialised companies

**HIGHLIGHTERS**

dry

**HOE**

bulky (see eco-centre)

**I**

**INSECTICIDES  
FOR DOMESTIC USE**  
(emptied and rinsed vial)

plastic/cans

**IRON** (items)

metals (see eco-centre)

**IRON**

Waste Electric and Electronic  
Equipment (see eco-centre)

**IRONING BOARD**

bulky (see eco-centre)

**IRRIGATION PIPES**

dry/bulky

**J**

**JARS** (in plastic)

dry

**JUTE BAGS**

dry

**K****KID'S PEN**

bulky (see eco-centre)

**KITCHEN SCRAPS**

wet

**KITCHEN UTENSILS**

dry

**L****LADDERS**

see eco-centre

**LAMPS** (low consumption)

see neon

**LATEX GLOVES**

dry

**LEATHER**

dry

**LEATHER PURSES**

dry

**LENSES**

glass

**LIGHT BULBS** (incandescent)

dry

**LIGHT FIXTURES**

bulky (see eco-centre)

**LIGHTER**

dry

## Waste

## Where does it go?

### LINGERIE

see used clothes

### LITTER FOR PETS

dry

### LUGGAGE

bulky (see eco-centre)

## M

### MAGAZINES (non-plastic-coated paper)

paper and cardboard

### MAGAZINES (plastic-coated paper)

dry

### MARKERS

dry

### MAT

dry

### MATCHES

wet

### MATTRESSES

bulky (see eco-centre)

### MEAT

wet

### MEDICINE BOTTLE IN PLASTIC

plastic/cans

### METAL CAPS

plastic/cans

### METAL PIPES

metals (see eco-centre)

### MIRROR

bulky (see eco-centre)

### MOLLUSK

wet

**AND SHELLFISH SHELLS****MOSQUITO NET**

bulky (see eco-centre)

**MOTH-PROOF AGENTS**

(empty container)

see Eco-centre

**MOWING**

twigs and branches (see eco-centre)

**MUSIC TAPE**

dry

**N****NAIL POLISH** (empty container)

see eco-centre

**NAILS**

see eco-centre

**NATURAL CHRISTMAS TREES**

twigs and branches (see eco-centre)

**NEWSPAPER AND  
MAGAZINE**

paper and cardboard)

**NON-VOLUMINOUS  
PACKAGING IN PAPER AND  
CARDBOARD**

paper and cardboard

**NON-VOLUMINOUS  
PACKAGING IN PLASTIC OR  
METAL**

plastic/cans

**NOTEBOOKS**

paper and cardboard

**NYLON**

plastic/cans

**P**

|  |                         |
|--|-------------------------|
| <b>PAINT TUBES</b>                         | dry                     |
| <b>PAINTINGS</b>                           | bulky (see eco-centre)  |
| <b>PAINTS</b>                              | see eco-centre          |
| <b>PANS AND POTS</b>                       | metals (see eco-centre) |
| <b>PAPER</b>                               | paper and cardboard     |
| <b>100% PAPER GLASS<br/>BIOCOMPOSTABLE</b> | wet                     |
| <b>PAPER BAGS<br/>FOR FOODSTUFFS</b>       | paper and cardboard     |
| <b>PAPER NAPKINS</b>                       | paper and cardboard     |
| <b>PAPER NAPKINS<br/>(soiled)</b>          | wet                     |
| <b>PAPER TABLE CLOTH</b>                   | paper and cardboard     |
| <b>PAPER WIPES</b>                         | paper and cardboard     |
| <b>PARCHMENT</b>                           | paper and cardboard     |
| <b>PELLET</b>                              | see eco-centre (wood)   |
| <b>PELLET ASH</b>                          | wet                     |
| <b>PENCILS</b>                             | dry                     |
| <b>PENS</b>                                | dry                     |
| <b>PERFUME BOTTLE</b>                      | glass                   |

## Waste

## Where does it go?

### IN GLASS

#### PERFUME BOTTLE

plastic/cans

### IN PLASTIC

(emptied and rinsed)

#### PESTICIDES

(empty container)

see eco-centre

#### PET FOOD CONTAINER FOR CATS

plastic

#### PHONE

Waste Electric and Electronic  
Equipment (see eco-centre)

#### PHOTOCOPIES

paper and cardboard

#### PHOTO-FILM

dry

#### PHOTO-NEGATIVE

dry

#### PILLOW CASES

see used clothes

#### PILLOWS

bulky (see eco-centre)

#### PIZZA BOXES

paper and cardboard

#### PLANTERS

dry

#### PLANTS

wet

#### PLASTER

contact Utiya

#### PLASTIC BOTTLES

plastic/cans

#### PLASTIC GLASS

plastic/cans

#### PLASTIC VASES

plastic/cans

#### PASTIC-COATED TABLE CLOTH

dry

## Waste

## Where does it go?

|   |                               |
|---|-------------------------------|
| <b>PLASTIC BAGS FOR CLOTHES</b>                                   | plastic/cans                  |
| <b>PLASTIC BAGS FOR FOODSTUFFS</b>                                | plastic/cans                  |
| <b>PLASTIC BLISTER</b>  | plastic/cans                  |
| <b>PLASTIC CONTAINERS</b><br>(large size)                         | see eco-centre                |
| <b>PLASTIC CONTAINERS</b><br>(small size)                         | plastic/cans                  |
| <b>PLASTIC CUTLERY</b>  | dry                           |
| <b>PLASTIC FILM</b><br>(nylon, polypropylene, polyethylene, etc.) | plastic/cans                  |
| <b>PLASTIC FILM FOR FOODSTUFFS</b>                                | dry                           |
| <b>PLASTIC PLATES</b>   | plastic/cans                  |
| <b>PLASTIC PURSES</b>   | plastic/cans                  |
| <b>PLASTIC-COATED PAPER</b>                                       | dry                           |
| <b>POLYPROPYLENE</b> (insulating)                                 | (see eco-centre)              |
| <b>POLYSTYRENE</b><br>(foodstuffs trays)                          | plastic/cans                  |
| <b>PORCELAIN</b>  | dry                           |
| <b>POTTING SOIL</b> (large quantities)                            | garden waste (see eco-centre) |
| <b>POUCH</b>  | dry                           |
| <b>POWDER SOAP</b>  | dry                           |

**R**

**RACKS**

see eco-centre

**RADIOS**

Waste Electric and Electronic Equipment (see eco-centre)

**RAFFIA**

dry

**REMOTE CONTROL**

Waste Electric and Electronic Equipment (see eco-centre)

**RIBBONS**

dry

**RUBBER**

dry

**RUBBLE**

see eco-centre

**RULER**

dry

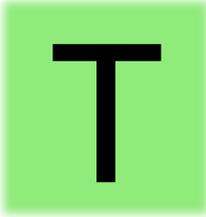
**S**

|  |                                |
|--|--------------------------------|
| <b>SAND PAPER</b>                        | dry                            |
| <b>SANITARY PADS</b>                     | dry or diapers                 |
| <b>SANITARY-WARE</b>                     | see eco-centre                 |
| <b>SCISSORS</b> (in metal)               | metals (see eco-centre)        |
| <b>SHEDDING</b>                          | wet                            |
| <b>SHELL CASING/<br/>EXPLODED BULLET</b> | see eco-centre                 |
| <b>SHELVES IN WOOD</b>                   | wood or bulky (see eco-centre) |
| <b>SHINGLES</b>                          | contact Utiyla                 |
| <b>SHOE POLISHER</b>                     | dry                            |
| <b>SHOE SOLES</b>                        | dry                            |
| <b>SHOELACES</b>                         | dry                            |
| <b>SHOES</b> (in good conditions)        | see used clothes               |
| <b>SHOPPER</b>                           | plastic/cans                   |
| <b>SKIS</b>                              | bulky (see eco-centre)         |
| <b>SLIDE FRAME</b>                       | dry                            |
| <b>SOAP</b>                              | dry                            |
| <b>SOCKS</b>                             | see used clothes               |

## Waste

## Where does it go?

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>SOFA</b>                          | bulky (see eco-centre)  |
| <b>SOIL</b> (pitt)                   | wet                     |
| <b>SOILED CLOTHS</b>                 | dry                     |
| <b>SPONGE</b>                        | dry                     |
| <b>SPRAY BOTTLE</b>                  | plastic/cans            |
| <b>SPRAY CANS</b>                    | see eco-centre          |
| <b>STEEL CUTLERY</b>                 | metals (see eco-centre) |
| <b>STOVE</b>                         | bulky (see eco-centre)  |
| <b>STROLLER</b>                      | bulky (see eco-centre)  |
| <b>STUFFED TOYS</b>                  | dry                     |
| <b>SUN BED</b>                       | bulky (see eco-centre)  |
| <b>SYNTHETIC DIAPERS</b>             | dry/eco-centre          |
| <b>SYRINGE NEEDLES</b><br>(with cap) | dry                     |
| <b>SYRINGES</b> (with cap on!)       | dry                     |



|  |                        |
|--|------------------------|
| <b>TAPE MEASURE IN PLASTIC OR WOOD</b> | dry                    |
| <b>TAR PAPER</b>                       | contact Utylya         |
| <b>TARRED SHEATHING</b>                | contact Utylya         |
| <b>TEA FILTERS</b>                     | wet                    |
| <b>TEMPERED GLASS</b><br>(small size)  | dry                    |
| <b>TEMPERED GLASS</b><br>(large size)  | bulky (see eco-centre) |
| <b>TENNIS RACKETS</b>                  | bulky (see eco-centre) |
| <b>TERRACOTTA</b>                      | dry                    |
| <b>TERRACOTTA VASES</b>                | dry                    |
| <b>TETRA PAK</b>                       | paper and cardboard    |
| <b>THERMAL PAPER</b>                   | dry                    |
| <b>THERMOMETER</b>                     | dry                    |
| <b>THERMO-WELDING MATERIAL</b>         | dry                    |
| <b>THINNER</b> (empty container)       | see eco-centre         |
| <b>TILES</b>                           | see rubble             |

## Waste

## Where does it go?

### **TIN CANS**

(tuna, tomatoes, vegetables)

plastic/cans

### **TIRES**

(no tractors)

see eco-centre (separating the tire from the rim)

### **TISSUES**

wet

### **TONER**

see eco-centre

### **TOOTH BRUSH**

dry

### **TOOTHPASTE TUBES**

dry

### **TOOTHPICK**

wet

### **TOYS**

bulky (see eco-centre)

### **LARGE SIZE**

### **TOYS**

dry

### **SMALL SIZE**

### **TUBS**

see eco-centre

### **TV**

Waste Electric and Electronic Equipment (see eco-centre)

**U****UMBRELLA**

dry

**UPHOLSTERY**

dry

**USED CARTRIDGES**

see eco-centre

**USED CLOTHES** (in good conditions)

special container (see Eco-centre)

**USED COTTON BALLS**

dry

**USED FOODSTUFFS OIL**

see eco-centre

**V****VACUUM**Waste Electric and Electronic  
Equipment (see eco-centre)**VACUUM DUST**

dry

**VEGETABLES**

wet

**VIALS IN GLASS**

glass

**VIALS IN PLASTIC**

plastic/cans

## Waste

## Where does it go?

|  |  |
|--|--|
| <b>VICE</b>  | see eco-centre   |
| <b>VIDEO-CASSETTE</b>                              | dry  |
| <b>VIDEORECORDER</b>                               | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>VOLUMINOUS PACKAGING IN PAPER AND CARDBOARD</b> | see eco-centre   |
| <b>VOLUMINOUS PACKAGING IN PLASTIC OR METAL</b>    | see eco-centre   |
| <b>VYNIL RECORDS</b>                               | dry  |

# W

|                                      |  |
|--------------------------------------|--|
| <b>WARDROBE</b>                      | wood or bulky (see eco-centre)                           |
| <b>WAX</b>                           | dry  |
| <b>WAXED PAPER FOR FOODSTUFFS</b>    | dry  |
| <b>WEED KILLER</b> (empty container) | plastic/cans   |
| <b>WIRES</b>                         | Waste Electric and Electronic Equipment (see eco-centre) |
| <b>WOOD</b>                          | see eco-centre   |
| <b>WOOD PRIMER</b>                   | see eco-centre   |

## Waste

## Where does it go?

X

**X-RAY SHEET**

dry

**X-RAYS**

dry

Y

**YOGURT CONTAINER**

plastic/cans



# HOW TO GENERATE LESS WASTE AND HELP THE ENVIRONMENT

It is true that an isolated action to help the environment is not sufficient to improve the situation but it is equally true that many simple actions, repeated every single day by thousands of people, can have a considerable impact. Adopted by the majority of people as a lifestyle, these actions will help to preserve the planet and its wealth for future generations.

## **GIVE PREFERENCE TO PRODUCTS WITH LESS PACKAGING**

Why does a tube of toothpaste have to be packed in a cardboard box? Why should yogurt be wrapped in cardboard and erasers in a blister pack? Does this excess packaging really improve the quality of the product? Then, if you can choose between equivalent products, prefer those with less packaging or refillable ones.

Buy cheese, cold meats, cereals by weight or by the slice rather than pre-packaged.

For children's snacks, avoid single juices, cans and cheese with all their unnecessary packaging, and rediscover the usefulness of airtight containers, jars and flasks.

Choose products with refillable packaging: liquid soap and detergents, powder detergents, rechargeable batteries, pens, pencils etc.

Choose metal or natural wood pencil sharpeners and rulers for school - they last longer and are less polluting than plastic ones. Choose solar-powered calculators instead of those with batteries and provide your children with notebooks made of recycled paper.

## RECYCLE PAPER

One tonne of recycled paper saves 17 trees, 20,000 litres of water and the energy equivalent of 1,000 litres of oil.

But before recycling paper, remember that a sheet of paper printed on one side has been used only halfway.

## GLASS

Glass, the ecological material par excellence, can be reused or recycled indefinitely without loss of weight or quality.

One kilogram of glass shards after remelting produces one kilogram of new glass!

## ALUMINIUM

Take care to recycle aluminium cans because they will be reborn as components for aircraft and cars and in the form of new cans.

To produce recycled aluminium, only 10% of the energy used to produce the original melted aluminium is needed.

## PLASTICS

Recycled plastic packaging is turned into fleece clothes, pipes, watering cans, plant pots, flooring, bins, carpets, car parts, phone cards...



800

A bicycle complete with accessories is made using 800 aluminium cans.



20

A fleece sweater is made using 20 plastic bottles.



2000

From 2000 tires, sleeves, soles, tiles, and 300 kg of harmonic steel can be recovered.



1M3

One cubic metre of compressed wood planing (pellets) provides energy equal to 350 litres of diesel.



1lt

One litre of oil makes approximately one million litres of water undrinkable, which is enough for one person's water consumption for 14 years.

# FREQUENTLY ASKED QUESTIONS

- 1) **Which bags should be used for plastic and dry waste?** All types of polyethylene bags or shopper bags may be used for plastic and dry waste as long as they are transparent. The use of black bags or non-transparent shopping bags is forbidden.
- 2) **Which bags should be used for wet waste?** Only biodegradable bags must be used. The use of black bags or shopping bags is forbidden.
- 3) **Can shopping bags be used for paper collection?** It would be appropriate not to use a plastic bag for paper waste because it is considered an extraneous fraction. Paper and cardboard waste can be placed in boxes, tied in packs or using the special box distributed by the municipality.
- 4) **If it rains will paper be collected anyway?** Yes, always.
- 5) **Is it true that separate waste collected by Utiya is then put all back together?** No, all waste collected separately is sent to the respective treatment and recovery facilities.
- 6) **What should be done if a pet dies?** When a pet dies, the owner is required to incinerate the animal's body. First of all, it is necessary to obtain a health certificate from the veterinarian stating that the cause of death is not due to infectious causes, then, the animal must be taken to an authorized incinerator. It is possible to authorize the veterinarian for all these tasks.
- 7) **What should I do to dispose of asbestos or tar sheathing?** In order to dispose of asbestos and tarred insulation materials, it is necessary to contact only companies specialised in the disposal of these materials whose fibres and components cause serious health risks.
- 8) **Do I have to pay to dispose of electrical/electronic equipment?** No, the waste from electrical or electronic equipment (appliances, refrigerators, computers, monitors, etc.) arising from households can be delivered free of charge at the municipal eco-centre.
- 9) **In which days is the door-to-door collection carried out?** The "door-to-door" collection is carried out according to a pre-established calendar distributed to each user. If you do not have it, you can pick up a copy at the

Utilya counter at the Town Hall of your Municipality or you can download it from the Utilya website: [www.utilya.it](http://www.utilya.it).

10) **Where should I place the waste?** The waste must be placed along the public street, near the house street number, in a place easily reachable by the collection vehicles.

11) **At what time is the waste collected?** Waste is collected very early in the morning. Therefore, it is essential to place the waste in the evening before the day of collection (after 7.00 p.m. and before 12.00 a.m.) in order to guarantee the collection service.

12) **My waste was not collected. What should I do?** If an adhesive label was applied to the uncollected bag, a non-compliance was detected inside. Contact the toll-free number 800 188 777 to check the correctness of the separate collection for the waste performed: you will receive all the necessary information to improve your separate waste collection.

If there is no label, it is a failure to collect and can be reported to the toll-free number 800 188 777. If your report is received in the morning, it will be possible to guarantee collection the same day.







# DOOR-TO-DOOR

## NON-RECYCLABLE DRY WASTE

**PACKAGING MODE:** transparent bags (NO BLACK or NON-TRANSPARENT BAGS); the maximum weight of each bag must be less than 25 kg.

**Allowed materials: NON-RECYCLABLE MATERIAL ONLY!** Soiled rags, broken shoes and/or clothing, diapers and sanitary pads, cosmetics and toothpaste tubes, ceramic/porcelain shards, earthenware, basins, pens, toys, audio and video tapes, CDs and their cases, document folders, plastic cutlery, light bulbs (excluding fluorescent lamps), painted wooden objects, vacuum cleaner bags, small rubber objects, draw-sheets, synthetic pet litter.

**Non-allowed materials:** WET fraction, recyclable waste, bulky waste, special waste from production activities, construction material, bulky waste, used clothing, aerosol cans, batteries and medicines, toner and used cartridges, plastic crockery.

## WET WASTE

**PACKAGING METHODS:** bags in bio-compostable material (NO PLASTIC BAGS or NYLON bags) placed in the appropriate bin with lid.

**Allowed materials: BIO-DEGRADABLE ORGANIC MATERIAL ONLY!** Kitchen scraps, leftover food and spoiled foodstuffs, bones, fish bones and shellfish and mollusc shells, egg shells, coffee grounds and tea filters, fruit and vegetable waste, cut flowers, soiled towels with organic materials, used tissues

Not-allowed materials: diapers and sanitary pads made of non-bio-compostable synthetic materials, rags, hazardous and recyclable materials.

## PLASTIC-CANS

**PACKAGING METHODS:** CLOSED plastic or nylon bags ONLY (NO BLACK or NON-TRANSPARENT BAGS)

**NB:** crush bulky packaging such as bottles and cans.

**Allowed materials:** coat hangers, plastic bottles, yoghurt jars, rigid plastic food packaging, shopping bags, plastic packaging, detergent bottles, shower gel, shampoo, polystyrene food trays, plastic crockery, aluminium cans, tin cans, metal containers (tomatoes, tuna, etc.), tin foil, aluminium food trays.

**Non-allowed materials:** rubber items, toothbrushes, dirty or full plastic containers, plastic cutlery, polystyrene building materials and other insulating materials, bulky waste.

# WASTE COLLECTION

Place your waste on the public street near your house street number, after 7 p.m. and before midnight on the day before the day of collection according to the service calendar of your municipality.

## GLASS

**PACKAGING METHODS:** box or bin (wide-mouth container) with handles (NO PLASTIC OR NYLON BAGS). The maximum weight of each package must be less than 25 kg.

**Allowed materials:** bottles, jars, glasses and glass packaging.

**Non-allowed materials:** light bulbs, large glass, demijohns, mirrors and plates, ceramics and porcelain, neon, Pyrex, tempered glass objects.

## PAPER/CARDBOARD/TETRA PAK

**PACKAGING METHODS:** Box with handles; non-returnable closed boxes or paper bags (NO PLASTIC OR NYLON BAGS). The maximum weight of each package must be less than 25 kg.

**Allowed materials:** newspapers, magazines, books, notebooks, photocopies and various papers, folded cardboard boxes, packagings and cardboard boxes, containers for Tetra Pak liquid or cardboard laminated with other materials (milk, juices, cream, sauce), advertising brochures, office paper for photocopiers and printers, pizza boxes..

**Non-allowed materials:** plastic-coated paper and covers, waxed paper, carbon paper, nylon, and cellophane, sandpaper and wallpaper.

## DIAPERS/INCONTINENCE PADS COLLECTION

**PACKAGING METHODS:** only diapers/incontinence pads, and synthetic animal litter. They **MUST NOT** be mixed with wet waste or other types of waste (even if they are not recyclable) and must be placed exclusively in a **TRANSPARENT BAG**.

**Allowed materials:** only diapers, incontinence pads, sanitary towels, and synthetic litter for pets.

**ON DRY COLLECTION DAYS, THIS WASTE MAY BE PLACED ALONG WITH NON-RECYCLABLE WASTE**

**DIAPERS/INCONTINENCE PADS (NOT DRY WASTE!) CAN ALSO BE DISPOSED OF IN THE ECO-CENTRE.**

# QUESTIONS?

Call toll free



From Monday to Friday from 8:30 am to 12:30 pm

You can call toll free also to receive:

- Information on the waste collection service
- Report a missed collection
- Report abandoned waste



info@utilya.it – www.utilya.it